



MANAGEMENT CERTIFICATE

Classic Skills and Modern Challenges

From struggling to lead former peers to finding it difficult to delegate prior responsibilities, the three-month Management Certificate program covers the critical skills to succeed as a manager. Managers gain increased self-awareness and an expanded toolkit to navigate the challenges related to managing others who think and behave in unique ways.



Certificate highlights

Managing people is one of the most challenging roles in an organization—and so often employees ascend to a management role without any formal training around management skills.

Who will benefit from this program

- Managers, first-time through mid-level
- Managers navigating change and conflict
- Professionals looking to acquire or strengthen their coaching, delegation, performance management and other skills

 **Duration** 3 months

 **Cost** \$2,495

 **Time commitment** 40 hours

Through engaging coursework, weekly instructor-led sessions, and self-paced assignments, Management Certificate students gain increased self-awareness and an expanded toolkit to:

Build a culture of alliance and collaboration through effective communication

Apply a coaching model designed to increase performance

Grow team through “performance development” techniques

Apply effective techniques for giving and receiving feedback

Develop troubleshooting skills to successfully resolve conflict

Certificate requirements

To receive the certificate, students must:

- Attend at least 80% of the live class sessions
- Complete all self-paced work and earn a passing score of 75% or higher on all quizzes
- Complete an action plan presentation

Program badge

Feature your participation in the Management program with an official digital badge. These are issued at program completion and can be displayed in your online channels like LinkedIn.



Program Modules

Module 1

MANAGING SELF

- Strategic Communications with DiSC®
- Emotional Intelligence for Managers
- Personal Branding for Success

Module 2

MANAGING OTHERS

- Key Coaching and Delegation Skills
- Developing Performance
- Effective Listening Strategies
- Giving and Receiving Feedback

Module 3

MANAGING INTERACTIONS

- Managing Diverse Behavioral Styles
- Leading Through Change
- Effectively Managing Conflict

Learn More

Call (404) 727-6000

Email learn@emory.edu

Visit ece.emory.edu/areas-of-study/management/management-certificate.php

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