

Emory Continuing Education
Classes located at the Nell Hodgson Woodruff School of Nursing
Information for Students

Building Access – In order to ensure your safety, the exterior doors lock automatically at 8:00 p.m., Monday-Friday and 2:00 p.m. on Saturday. Therefore, it is important for all students to be in the building prior to the scheduled locking times. We encourage you to exchange cell phone numbers with other students and the instructor so that anyone arriving after the doors lock can communicate with someone in the class to help them gain access. If a class break occurs after the scheduled locking time, you should try not to go outside unless you have arranged for a classmate to wait at the door to re-open it for you. Please also remember that smoking is no longer allowed at any time on Emory's campus or any of its facilities.

Directions and Parking – The Michael Street parking deck, located at 550 Houston Mill Road, Atlanta, 30322, is the closest deck to the School of Nursing and offers free parking after 5 pm, Monday through Friday. Parking is free all day Saturday. Students will not be reimbursed for any parking expense incurred. Directions are provided on the ECE website from various directions in the greater Atlanta area: http://www.ece.emory.edu/directions/school_of_nursing.html

Specific directions from the parking deck to the building are also posted on this link and are as follows:

Directions to the School of Nursing Building from the Parking Deck

The School of Nursing building is located at 1520 Clifton Road. From the Michael Street Parking Deck, please walk on Rollins Way towards Houston Mill. The School of Nursing is the third building on the right.

Food and Drink in the Classroom – Please note that food is not allowed in classrooms. Drinks are allowed if they are in containers with a secure lid. Food and drink are allowed in public areas, such as those in the lobby and in the locker area.

Dining – The Rollins Café is located in the plaza level near the School of Nursing building. Their regular hours during the Fall and Spring terms (Aug 22-Dec 11 and Jan 18-May 11) are 7:30 a.m. – 5:00 p.m. Summer hours are 7:30 a.m. – 2:00 p.m.

Temperature Control – Buildings located on the Emory campus follow pre-set heating and cooling guidelines and cannot be controlled in individual classrooms or by building management. In summer, buildings are set at a temperature of 76 ° and in the winter at a temperature of 68° (+/- 2°). Please dress accordingly so that you are comfortable at all times. Part of the energy efficiency of the HVAC system is to use outside fresh air along with cooled air in the summer. During humid days, this fresh air could seem to make rooms feel warmer than they are and it takes the HVAC system a reasonable length of time to adjust to these fluctuations. Your patience is appreciated.

Emergency – Important phone numbers are:

In case of a life-threatening emergency, call Emory EMS (727-0180)

In case of a building emergency, such as a flood or broken windows, call Campus Services (727-7463)

For possible school closing or delayed opening, call the Emory Weather Hotline (727-1234)